

## Circuit Court for Baltimore City Licensed Social Worker

The Circuit Court for Baltimore City is seeking a Licensed Social Worker or Professional Counselor to perform clinical case management services for the Circuit Mental Health Court (MHC). The MHC serves criminal defendants in Baltimore City who are also diagnosed with a serious and persistent mental illness. The goal of the program is to reduce incarceration, hospitalization, and recidivism by connecting these individuals with an appropriate level of care in the community and monitoring their compliance throughout their court-ordered supervision.

Under the direction of the MHC Clinical Coordinator, the Clinical Case Manager will have the following responsibilities:

- Assist MHC participants in transitioning from incarceration, hospitalization, or inpatient treatment to community-based treatment.
- Develop ongoing professional relationships with community treatment providers, court professionals, and other stakeholders who work with or on behalf of the client population.
- Meet with MHC participants, community providers, and/or probation agents to address treatment noncompliance or other behavioral concerns, and enhance levels of care, as appropriate.
- Obtain and evaluate collateral source documentation (i.e., medical records, mental health records, police reports, jail records, etc.) for clients referred for MHC probation.
- Assist MHC Clinical Coordinator in providing written reports to the Court and other stakeholders.
- Provide verbal testimony at Court hearings, as required.
- Maintain timely progress notes documenting court proceedings and interactions with clients.
- Perform other duties as assigned.

### **EDUCATION, EXPERIENCE, and OTHER REQUIREMENTS:**

- REQUIRED: Master's degree in social work or counseling from an accredited college or university.
- REQUIRED: Current licensure by the Maryland Department of Health at the LMSW, LCSW-C, or LCPC level; Applicants pending licensure will not be considered.
- Skill/knowledge in diagnosing mental illness; Experience in providing mental health treatment preferred.
- Excellent organizational skills and an ability to work independently and as part of an interdisciplinary team.
- Must be willing to work within correctional, court, hospital, and community settings.
- Must possess a valid driver's license and independent transportation.
- Must be proficient in Microsoft Word and able to navigate web-based software for data entry.

### **COMPENSATION:**

This is a full-time position with benefits. The starting salary is \$47,971.

### **TO APPLY:**

This position will be open until filled. Please submit a cover letter, resume, and a writing sample to:

**Ms. Jacqueline Hale, Human Resources  
Circuit Court for Baltimore City  
111 N. Calvert Street, Room 244  
Baltimore, Maryland 21202  
[jacqueline.hale@mdcourts.gov](mailto:jacqueline.hale@mdcourts.gov); [www.baltimorecity.gov](http://www.baltimorecity.gov); TTY 396-4930  
\*\*No phone calls please\*\***

**AN EQUAL OPPORTUNITY EMPLOYER**