

## Circuit Court for Baltimore City - Licensed Clinical Social Worker

The Circuit Court for Baltimore City is seeking a Coordinator for the Juvenile Section of the Medical Services Division. The hired Social Worker will possess an expertise in children and families, oversee administrative tasks pertaining to the office's Juvenile Section, and conduct thorough clinical forensic evaluations for the Juvenile and Family Divisions of the Circuit Court.

### **ESSENTIAL FUNCTIONS OF THE POSITION:**

- Forensic assessment in the areas of Child in Need of Assistance, Termination of Parental Rights, and Custody/Visitation
- Mental health assessment of youth and families
- Generate diagnostic impressions and recommendations based on clinical assessment and collateral information; Prepare written forensic reports for the Court
- Track subpoenas and clinician availability for testimony; Provide verbal testimony at Court hearings, as required
- Oversee referral process and scheduling of cases
- Supervise Masters-level social work interns and part-time Clinical Social Worker/Scheduling Coordinator
- Perform other duties as assigned

### **EDUCATION, EXPERIENCE, and OTHER REQUIREMENTS:**

- **REQUIRED** – Master's degree in Social Work from an accredited college or university
- **REQUIRED** – Active/current licensure by the State of Maryland Department of Health as a LCSW-C
- Two years' experience in the field of social work, specializing in children and families; Forensic experience preferred
- Steadfast knowledge of family dynamics and conflict, attachment theory, parental fitness factors, domestic violence, child abuse/neglect, child/adult development, and impact of divorce/separation on children/adults
- Experience in clinical assessment, diagnostic formulation, and resource connection
- Excellent organizational, writing, and verbal communication skills
- Ability to work independently and as part of an interdisciplinary team
- Ability to travel within Baltimore City limits
- Knowledge of virtual communication tools such as Zoom

### **COMPENSATION:**

- This is a full-time, permanent position with full Baltimore City benefits
- The starting salary range is \$70,509 - \$91,661.50

### **TO APPLY:**

- This position will be open until filled. Please submit a cover letter, resume, and a writing sample to:

**Ms. Jacqueline Hale, Human Resources**  
**Circuit Court for Baltimore City**  
**111 N. Calvert Street, Room 244**  
**Baltimore, Maryland 21202**  
**jacqueline.hale@mdcourts.gov; www.baltimorecity.gov; TTY 396-4930**  
**\*\*No phone calls please\*\***

**A Criminal Background Check will be conducted as a condition of employment.**

**AN EQUAL OPPORTUNITY EMPLOYER**